

## **Tab 2 - Tribal PMQ**

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### **Tribal Government Pre-Meeting Questionnaire**

#### **Needs Assessment and Deployment Planning**

*What are the Tribe's communications goals, needs, and priorities, as well as what the Tribe intends to do with communications services?*

*What core community or anchor institutions are central to deployment and what in the nature and operations of these institutions is relevant to the need for communications services?*

*Are there economic factors and possibly Tribally-driven opportunities that will assist in making the business case for deployment on Tribal lands, as well as opportunities where Tribal governments and communications providers can partner.*

*ASTAC has an elected Director to our Board representing your community. All Directors receive industry training in telecommunications, meet four times yearly to set direction for the Cooperative and could potentially be a great resource in directing the Cooperative relative to your planning. Would you like the Director to speak for your tribal entity and engage the Cooperative management team on your behalf?*

## **Feasibility and Sustainability Planning**

*Are there specific challenges associated with deploying and sustaining a communications network on your lands?*

*Many federal grant or loan programs provide direct access to, or particular standing for, Tribal Nations and their entities. That is, there are federal government programs that support infrastructure deployment and support the economic, health, safety, and welfare missions in Native communities. Are there any additional resources the Tribal entity may bring to bear in feasibility and sustainability planning for communications services?*

### **Marketing Services in a Culturally Sensitive Manner**

The Tribal engagement obligation provides Tribal governments and ASTAC with the opportunity to discuss and explore ways in which we can coordinate or partner to ensure that services are marketed in a manner that will relate directly to the community, resonate with consumers, and stimulate increased adoption of services on Tribal lands.

*Would you be interested in developing materials, separately or jointly, specific to the Tribal community?*

*Would you like to review and comment on our marketing materials as part of the development process?*

*What other elements of our respective organizations may need to be engaged? For Tribal governments, this may mean administrative planning, community service, and other governmental offices. For ASTAC, this may mean customer service, technical assistance, and commercial business divisions.*

#### **Rights of Way and Other Permitting and Review Processes**

There are numerous regulatory processes with which ASTAC must comply in order to provide communications services on Tribal lands, including rights of way, land use permitting, facilities siting, and environmental and cultural review processes.

*Are there additional regulatory processes beyond those practiced and disclosed by ASTAC that should be incorporated in serving Tribal lands?*

### **Compliance with Tribal Business and Licensing Requirements**

As sovereign institutions, Tribal governments have the authority to impose Tribal business and licensing requirements on all entities doing business on their lands. The form of these licenses vary greatly, including certificates of public convenience and necessity, Tribal business licenses, master licenses, and other related forms of Tribal government licensure.

*Please provide a comprehensive list of any business and licensing requirements applicable to the provision of the cooperative's communications services, including an explanation of precisely what all such requirements entail, specific application procedures and timeframes, as well as the governmental offices involved in the licensing process. As part of this process, ASTAC will provide you with a list of existing licenses in place, as applicable.*

**MINUTES OF THE QUARTERLY MEETING OF THE  
BOARD OF DIRECTORS OF  
ARCTIC SLOPE TELEPHONE ASSOCIATION COOPERATIVE, INC.  
HELD OCTOBER 22, 2014 IN THE CONFERENCE ROOM  
OF THE COOPERATIVE IN ANCHORAGE, ALASKA**

**Call to Order**

[REDACTED]  
[REDACTED]  
[REDACTED]

**Roll Call**

[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**Location**

[REDACTED]

**Approval of Agenda**

[REDACTED]  
[REDACTED]

**Attorney's Report**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**Approval of the Regular and Executive Meeting Sessions**

[REDACTED]

[REDACTED]

[REDACTED]

**Chief Services Officer's Report**

[REDACTED] She reminded the board that in light of the cooperative's tribal engagement responsibilities, marketing efforts were focused on the cultural sensitivities and traditional activities undertaken in the cooperative's service areas. With that background, she reported that July marketing activities included distribution of information regarding flex plans, the availability of the Samsung Galaxy S5 cellular telephone and the rollout of the new webmail system. Activities for August included the installation of a new lighted sign on the Barrow sales office, refreshment of the logo and ASTAC brand and the preparation of sports posters for the upcoming sports season. September activities included preparation of the 2015 calendar and telephone directory, the village SWOOSH promotion in six of the nine service areas, installation of mission and vision plaques in the office and the preparation of additional sports-related ads.

[REDACTED]

[REDACTED]

The board expressed its approval to both the ongoing and proposed marketing efforts described by Jodi Forsland and she was thanked for her report.

**Chief Network Officer's Report**

[REDACTED] He indicated that the network department, in an effort to satisfy ongoing needs assessment and deployment planning for communication services in the cooperative service areas, undertook a number of plant-related activities during the third quarter [REDACTED]

[REDACTED]

[REDACTED]



[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED] He also reported on recent Quintillion efforts to begin installation of shore-based facilities to support the planned undersea fiber optic cable project. The board expressed approval of the plant department's ongoing assessment and deployment efforts and thanked Mr. Carpenter for his report.

**Executive Session**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**Break**

[REDACTED]

**Board Action on Executive Session Matters**

[REDACTED]  
[REDACTED]

**RESOLUTION 2014-05**

[REDACTED]  
[REDACTED]

**RESOLUTION 2014-06**

[REDACTED]  
[REDACTED]

**RESOLUTION 2014-07**

[REDACTED]  
[REDACTED]  
[REDACTED]



**REDACTED  
FOR PUBLIC INSPECTION**

**"P" Card Presentation**

[REDACTED]

[REDACTED]

**RESOLUTION 2014-8**

[REDACTED]

**Tribal Engagement Committee Report**

President Aiken asked Steve Merriam to provide the committee report.

Mr. Merriam reminded the board that the FCC and related entities had issued further guidance on tribal government engagement obligations of telecommunications carriers in a release dated July 19, 2012. In compliance with the requirements of the guidance, the cooperative developed an ongoing strategy for needs assessment and deployment planning, feasibility and sustainability planning, the marketing of services in a culturally sensitive matter, compliance with tribal rights of way and other permitting processes, and compliance with tribal business and licensing requirements. He indicated that each department of the cooperative now focus its efforts with respect to these matters.

Steve Merriam also reported that the cooperative had identified ten tribal entities that exist within the cooperative's service area. He indicated that an effort was made, initially in person, and later by correspondence, to contact each group individually to initiate the needs assessment process. As a result of meetings with a number of the tribal entities, it was determined that the best method of interaction with the tribal entities was for each entity to appoint the board

member responsible for the service area in which the tribal entity was located as its primary point of contact with the cooperative. And that way, the board member could communicate the ongoing activities of the cooperative to the tribal entities which, in turn, would communicate tribal entity needs to the cooperative. Mr. Merriam indicated that to date, his received letters approving this mode of interaction from five of the ten tribal entities. He indicated that efforts were underway to determine whether this plan of attack would work with the remaining entities. He also asked the Board members in these communities to reach out to the remaining five tribal entities that have not responded to numerous attempts to engage and start that dialogue. The responsible Directors unanimously agreed to do so.

**Board Committee Status Report**

[REDACTED]

**Village Concerns**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

General Interest Items

[REDACTED]  
[REDACTED]  
[REDACTED]

Adjournment

[REDACTED]  
[REDACTED]

Date: \_\_\_\_\_, 2014

[REDACTED]

ATTEST:

\_\_\_\_\_  
[REDACTED]

Tab 3

**REDACTED  
FOR PUBLIC INSPECTION**

**RESOLUTION 2014-05**

[REDACTED]

**REDACTED  
FOR PUBLIC INSPECTION**

**RESOLUTION 2014-06**

[REDACTED]

**REDACTED  
FOR PUBLIC INSPECTION**

**RESOLUTION 2014-07**

[REDACTED]

Tab3

**REDACTED  
FOR PUBLIC INSPECTION**

**RESOLUTION 2014-8**

[REDACTED]





Arctic Slope Telephone Association Cooperative, Inc.  
4300 B Street, Suite 501, Anchorage, AK 99503  
907-563-3989 • 1-800-478-6409 • F: 907-563-1932

December 10, 2014

~~TABLE~~

Mr. Howard Patkotak, President  
Village of Wainwright  
P.O. Box 143  
Wainwright, AK 99782

Dear Mr. Patkotak;

This letter is intended to help facilitate engagement between Tribal government officials and ASTAC, which provides service on Tribal lands with the use of Universal Service Fund (USF) support. In 2012, ASTAC met with all tribal entities on the North Slope. Based on feedback we received from Tribal leadership, we are amending our process to better collaborate with you.

A number of tribal entities pointed out that ASTAC has an elected Director to our Board representing your community. All Directors receive extensive industry training in telecommunications, meet four times yearly to set direction for the Cooperative and could potentially be a great resource in directing the Cooperative relative to your planning. It was highly suggested that the Director coordinate with you and speak for your tribal entity, engaging the Cooperative management team on your behalf. This would be much more responsive to your evolving needs due to the quarterly standing Board meetings where you could be represented. It would also save the membership a significant amount of money. For instance, in-person tribal engagement in 2012 cost the Cooperative almost \$28,000. Five of the ten tribal entities for the North Slope have adopted this approach in 2013, saving the membership significant money better used to upgrade the network for future offerings.

If this alternative approach makes sense to you, please email me at [steve@astac.net](mailto:steve@astac.net) and confirm your interest in using our Board member as your organization's representative for telecommunications issues, and we will take it from there. Thanks for your consideration of this tailored approach.

Best Regards,

Stephen Merriam, CEO

ASTAC, Serving the North Slope of Alaska since 1980

Tab 5 - Tribal Engagement Telephonic Record NV Atqasuk

Date	Time	Called Number	Person you spoke with	Summary of conversation	Your initials
12/17/2014	10:50am	907-633-2535	number not in service		CC
12/17/2014	4:27pm	907-633-2575	Katherine	She said Della Shugluk is the President and she is out of town	CC
12/18/2014	11:20am	907-633-2330	number out of service	Number I called for Paul last year out of service	CC
12/18/2014	11:24am	907-633-3679	Man answered	Number from phone directory - Paul is out of town	CC
12/18/2014	11:35am	907-633-6422	Herman Kignak	He said Della Shugluk is President of the Native Village of Atqasuk and Magaret is with corp	CC
12/22/2014	11:10	907-633-2575	ring no answer		CC

Tab 5 - Tribal Engagement Telephonic Record ASNA

Date	Time	Called Number	Person you spoke with	Summary of conversation	Your Initials
12/18/2014	11:47am	907-852-4611	woman	Marie Carroll - left voice message for her to call with the idea that I was checking for her reaction to Steve two letters.	CC
12/22/2014	11:54am	907-852-4611	woman forwarded to MC	left voice message again and my call back number	CC

Tab 5 - Tribal Engagement Telephonic Record NV Point Lay

Date	Time	Called Number	Person you spoke with	Summary of conversation	Your initials
12/17/2014	10:38am	907-833-2575	answering machine	left message for Leo Ferreira to call me Said he has my message...told her it was about letters Steve Merriam sent regarding tribal engagement	CC
12/22/2014	11:14am	907-833-2575	Eunis		CC

Tab 5 - Tribal Engagement Telephonic Record ICAS

Date	Time	Called Number	Person you spoke with	Summary of conversation	Your initials
12/22/2014	11 40am	907-852-4227	answering machine	left message and my number for Doreen Lampe	CC

Tab 5 - Tribal Engagement Telephonic Record NV Wainwright

Date	Time	Called Number	Person you spoke with	Summary of conversation	Your initials
12/17/2014	10:43am	907-763-2535	Sonia	She gave me his email address and confirmed he was President of the Native Village of Wainwright - hapatkotak@gail.com I emailed Howard	CC
12/22/2014	11:51am	907-763-2535	answering machine	left message for Howard to call me	CC

TAB 6



**NATIVE VILLAGE OF BARROW  
INUPIAT TRADITIONAL  
GOVERNMENT**

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December 13, 2013

Charles Carpenter  
Arctic Slope Telephone Association Cooperative, Inc.  
4300 B Street Suite 501  
Anchorage, AK 99503

Dear Charlie,

I am writing this letter in response to ASTAC's request that the Native Village of Barrow designate ASTAC's elected board member from Barrow as our representative for telecommunications issues. I do support this alternative approach to tribal engagement as a means of getting the necessary input in the most cost effective manner with representation from the most knowledgeable and qualified member of our community.  
You may contact me at 907-852-4411 if you have any questions.

Cordially,

  
Thomas Olemaun, Executive Director/President



TAB 6

**WAINWRIGHT TRADITIONAL COUNCIL**

January 16, 2015

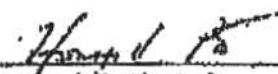
To: Stephen Merriam  
4300 B Street, Suite 501  
Anchorage, AK 99503

RE: Confirmation of WTC Council member to represent the Tribe on  
behalf of the Wainwright Traditional council

This letter is to confirm our agreement to have the existing  
Wainwright representative for ASTAC, also represent the Tribe, as  
he sits on the Wainwright traditional council as a member.

If you have any questions or concerns, please contact our office at  
the phone numbers below or via email.

Thank you,

  
Howard Patkotak  
WTC President

PO BOX 142 \* 1212 AIRPORT ROAD \* WAINWRIGHT, ALASKA 99782  
PHONE: (907)763-2578 \* FAX: (907)763-2576  
Veronica.morales@inupiatgov.com

**ANCHORAGE OFFICE**  
4300 B Street, Suite 501  
Anchorage, Alaska 99503  
1-800-478-6409  
Fax: 907-563-3394



**BARROW OFFICE**  
1078 Klogak Street  
Barrow, Alaska 99723  
907-852-7100  
Fax: 907-852-0006

### LIFELINE AND LINKUP ASSISTANCE APPLICATION

Annual Certification Is Required

Check applying for: ☐ Local Service Assistance OR ☐ Wireless Service Assistance

**Verify your Eligibility:**

1. Complete Section A: Personal Information
2. Complete Section B OR Section C (not both)
3. Complete Section D: Initial, Sign, and Date
4. Attach a copy of your documents to support your eligibility
5. Return Application and Documents to ASTAC 4300 B St, Suite 501, Anchorage, AK 99503 / Fax: 907-563-3394 or 907-852-0006

**A. PERSONAL INFORMATION**

The person applying for Lifeline service **MUST BE** the same person who qualifies for the Lifeline benefits **AND** listed on the telephone bill.

CUSTOMER FIRST AND LAST NAME	
MAILING ADDRESS City, State, Zip Code	
"Main" Lifeline Telephone Number	
PHYSICAL ADDRESS City, State, Zip Code (NOT PO Box)	

Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_  
(Required)      mm      dd      yyyy

☐ Check here if service address is temporary

Social Security Number: \_\_\_\_\_  
(Required)

**Tribal Lifeline:** Single party, voice grade access to the public switched network, access to emergency services, access to operator services, access to interexchange services (unless toll blocking is chosen), access to directory assistance, and toll blocking (if requested).

**Tribal Link Up:** Includes any standard charges imposed on qualifying low-income individuals on Tribal Lands as a condition of initiating service, including both line extension and initial connection charges. The customer will receive assistance for 100% of connection fees up to \$100.00. This is the maximum federal assistance available. The supported services under this section do not include charges assessed for facilities or equipment that fall on the customer's side of the demarcation point, i.e. customer premises equipment and inside wiring charges. Any additional installation charges or line extension charges will be the responsibility of the customer. Expanded Link-Up Service assistance shall be provided a subsequent time only for a principal residence with a different address than the residence where Expanded Link-Up Service was previously provided.

Check applying for: ☐ Tribal Lifeline (monthly reoccurring charge) ☐ Tribal Link Up (installation charges)

ASTAC CSRI	
Proof of Eligibility Received and Effective Date(s):	
Date:	

## B. PROGRAM-BASED ELIGIBILITY

Check all program(s) in which you or a member of your household is currently enrolled. **YOU MUST PROVIDE PROOF OF PROGRAM PARTICIPATION.** This could include a copy of your benefit ID card, a copy of an eligibility letter from an authorized agency or prior year's statement of benefits. (Do not send original documents.)

<input type="checkbox"/> E1 - Medicald <input type="checkbox"/> E2 - Supplemental Nutrition Assistance Program (Food Stamps or SNAP) <input type="checkbox"/> E3 - Supplemental Security Income (SSI) <input type="checkbox"/> E4 - Federal Public Housing Assistance (Section 8) <input type="checkbox"/> E5 - Low-Income Home Energy Assistance Program (LIHEAP) <input type="checkbox"/> E6 - Temporary Assistance to Needy Families (TANF) <input type="checkbox"/> E7 - National School Lunch Program's Free Lunch Program <input type="checkbox"/> E8 - Bureau of Indian Affairs (BIA) General Assistance <input type="checkbox"/> E9 - Tribally administered Temporary Assistance to Needy Families (TTANF) <input type="checkbox"/> E11 - Head Start (Income based criteria only)  (Documentation will NOT be returned and proof will be shredded)	<b>E12 - State Assistance Programs (If Applicable)</b> <input type="checkbox"/> Alaska Adult Public Assistance <input type="checkbox"/> Alaska Heating Assistance Program <input type="checkbox"/> Alaska Public Housing <input type="checkbox"/> Alaska Senior Care <input type="checkbox"/> Alaska Temporary Assistance Program (ATAP) <input type="checkbox"/> Child Care Assistance (PASS I, II, III) <input type="checkbox"/> Denali Kid Care <input type="checkbox"/> Pioneer Home Payment Assistance <input type="checkbox"/> Sr. Citizen Housing Development Fund  <input type="checkbox"/> E13 - Eligibility Based on Income (see Section C) <b>E14 - Program Eligibility Approved by State Administrator</b> <input type="checkbox"/> Home Investment Partnership Program ("HOME") <input type="checkbox"/> Interest Rate Reduction for Low Income Borrowers <input type="checkbox"/> Low Income Housing Tax Credit Program <input type="checkbox"/> VA Disability Pension <input type="checkbox"/> WIC - Women Infants and Children Program
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IF THE PARENT QUALIFIES FOR THE BENEFITS DUE TO A MINOR CHILD, THEN MINORS' INFO IS NEEDED AS THE "BENEFITS QUALIFYING PERSON"		
Minor's First and Last Name	Date of Birth	Last 4 Digits of Social Security Number

## C. INCOME-BASED ELIGIBILITY

Calculate **TOTAL** household income by reporting the income of all adult persons residing in your home in the appropriate category:

Income Source	Amount	2015 POVERTY GUIDELINES FOR ALASKA
Prior year's State, Federal or Tribal tax return OR		Persons in family/household
Social Security; Retirement Income		Poverty guideline
Alimony or Child Support		1 \$14,720
Wages		2 19,920
Bureau of Indian Affairs General Assistance		3 25,120
Unemployment; Worker's Compensation		4 30,320
		5 35,520
		6 40,720
		7 45,920
		8 51,120
		For families/households with more than 8 persons, add \$5,200 for each additional person.
<b>TOTAL:</b>		

You must attach proof of income as reported above, examples include:

- Prior year's State, Federal or Tribal tax return OR  
Most recent statement from each type of current income source(s) noted above:
- Three consecutive months' worth of your most current pay stubs from all employers
- Social Security statement of benefits
- Veterans Administration statement of benefits
- Retirement/Pension statement of benefits
- Unemployment/Worker's Compensation statement of benefits
- Child Support documentation
- Federal or Tribal notice letter of participation in Bureau of Indian Affairs General Assistance OR
- Divorce Decree



**D. SIGNATURE (This section must be filled out completely)**

Please read the following statements, initial by each sentence, and sign below. [Disclosure Statement: Perjury and false statements are punishable by fine and/or imprisonment under Title 18 of the U.S. Code.]

By signing below, I certify under penalty of perjury, to each and every one of the following:

- ☐ 1. I meet the income-based or program-based eligibility criteria for receiving Lifeline, provided in 47 C.F.R. Section 54.409. I have provided documentation of eligibility;
- ☐ 2. I will notify the carrier within 30 days if, for any reason, I no longer satisfy the criteria for receiving Lifeline including, as relevant, if I no longer meet the income-based or program-based criteria for receiving Lifeline support, I am receiving more than one Lifeline benefit, or another member of my household is receiving a Lifeline benefit;
- ☐ 3. If I am seeking to qualify for Lifeline as an eligible resident of Tribal lands, I live on Tribal lands, as defined in 47 C.F.R. Section 54.400(e);
- ☐ 4. If I move to a new address, I will provide that new address to the telephone company within 30 days;
- ☐ 5. If I provided a temporary residential address to the telephone company, I will be required to verify my temporary residential address every 90 days;
- ☐ 6. My household will receive only one (1) Lifeline service, and, to the best of my knowledge, my household is not already receiving a Lifeline service;
- ☐ 7. I acknowledge that I will be required to re-certify my continued eligibility for Lifeline annually, and my failure to re-certify as to my continued eligibility will result in de-enrollment and the termination of my Lifeline benefits pursuant to 47 C.F.R. Section 54.405(e)(4);
- ☐ 8. I acknowledge that providing false or fraudulent information to receive Lifeline benefits is punishable by law; and
- ☐ 9. The information contained in the application and certification form is true and correct to the best of my knowledge.
- ☐ 10. I acknowledge that information from this certification will be given to USAC and/or its agents for purpose of verifying that my household does not receive more than one benefit.
- ☐ 11. I acknowledge that Lifeline Service is Non-Transferable.



Do you or does anyone in your household have any disabilities that may inhibit access to service offerings?

If yes, please explain: \_\_\_\_\_

X \_\_\_\_\_

Customer Signature

\_\_\_\_\_ Date

X \_\_\_\_\_

Printed Name

#### **54.913 Lifeline customers MOU and additional toll charges**

Lifeline subscribers receive the same residential service as a regular subscriber, but at a reduced monthly recurring rate. Thus, lifeline subscribers have an unlimited number of local calling minutes. As for toll, lifeline subscribers, similar to every Arctic Slope Telephone Association Cooperative, Inc. subscriber, are free to choose their own toll usage plans through IXC's that serve Arctic Slope Telephone Association Cooperative, Inc.